

Established: 1959

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# Maharaj Lakshmeshwar Singh College

Sarisab-Pahi, Madhubani-847424

## Internal Quality Assurance Cell

Prof. (Dr.) Vijoy Mishra  
Principal-cum-Chairman  
Mobile:- 9931997119

Dr. Ajit Mishra  
Co-ordinator-cum-Nodal Officer:  
AISHE

Letter No. IQAC.....

Dated:-25.04.2023

Proceedings of the Daily-Meeting of IQAC held on 25. 04.2023 at Principal's Chamber at 11:30 am. The Principal chaired the session and discuss the following agenda:

<u>S.N.</u>	<u>Agenda</u>	<u>Resolution</u>
1.	About Executive Summary	1. 12 questions were prepared by the principal for the purpose of PAC will be used in Executive Summary.
2.	About Faculty's Profile	2. To prepare a format viz. Name, Designation, Experience, Journals (Publishing/Editing/Contribution), Book, Edited book etc.
3.	About Innovative Programme	3. To collect a data from faculties about Seminars, Conference, symposium, Teaching-Learning method and so on.

### Members Present:

1. Dr. Ajit Mishra, Co-ordinator *Ajit Mishra 25/04*
2. Dr. Dastgir Alam, Member *Dastgir Alam 25.04.2023*
3. Dr. Mithilesh Kumar, Member *Mithilesh Kumar*
4. Shri Rajeev Kumar Jha, Member *Rajeev Kumar 25/04/23*
5. Shri Anayat Hussain, IT Expert *md Anayat 25/04/23*

The meeting ended with vote of thanks to the chair.

*Ajit Mishra*  
25/04/23  
Co-ordinator

*Ajit Mishra*  
25/4/23  
Principal